

# Booth Catering Services At America's Center

Presented by.....

BOMMARITO

*Levy Restaurants*

TRI-TEC

America's Center  
701 Convention Plaza  
St. Louis, Missouri

## IMPORTANT EXHIBITOR INFORMATION

### Please take a moment to read our policies

1. All food and beverages must be ordered through Levy Restaurants, the exclusive caterer at the America's Center.
2. No food or beverages will be permitted into the Convention Center by any exhibitor, installation company, or any other entities hired by exhibiting company without prior approval and written authorization by Levy Restaurants. Only exhibitors with booths in the trades show exhibit hall may give away sample portions of the product they manufacture, produce or distribute, and must be show related. Sample sizes must be limited to 4 ounces of beverage and 3 ounces of food. No products may be sampled or given away outside of the exhibit hall or inside any meeting rooms of the America's Center.
3. Orders submitted less than two (2) weeks in advance will be subject to a 10% increase in pricing.
4. All food service ordered must be **paid in full** prior to any service commencing. We will accept company checks, Visa, Master Card or American Express only, and a credit card is required to be on file for any additional services ordered during the show.
5. Please allow a minimum of 45 minutes to one hour for all replenishment requests during the show.
6. There will be a \$25.00 delivery charge on all orders of less than \$75.00.
7. The exhibitor is responsible for supplying any electricity required for food service equipment, trash removal from booth, as well as tables needed for food service.
8. All service will be delivered on disposable ware, unless special arrangements are made otherwise.
9. Please note that all food and beverage prices are subject to applicable service charge and sales tax.
10. A wide variety of additional menu items are available upon request.
11. Cancellation on all perishable goods must be made 48 hours in advance.

#### CONTACT:

BOMMARITO

*Levy Restaurants*

TRI-TEC

At the  
AMERICA'S CENTER

I will be happy to assist you.....contact me at  
Mary Kimbrough

Telephone (314) 342-5194 Fax (314) 342-5195

[mkimbrough@levyrestaurants.com](mailto:mkimbrough@levyrestaurants.com)

Name of Event: **The 63rd Annual Convention of the Conference on College Composition and Communication (NCTE)**

Date to be Held: **March 21 – 24, 2012**

Exhibiting Company: \_\_\_\_\_ Booth #: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Contact On Site: \_\_\_\_\_

Company Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

You **must complete the form legibly and completely** in order to ensure proper service. To preorder your services, **please forward by Thursday, January 26, 2012** to [mkimbrough@levyrestaurants.com](mailto:mkimbrough@levyrestaurants.com) or by fax to 314-342-5195.

Day	Date	Start Time	End Time	Quantity	Item Description

**Credit Card Payments**

Company Name: \_\_\_\_\_

- Amex       Mastercard       Visa       Discover

Card Number: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Name of person on card: \_\_\_\_\_

Thank you for your cooperation. We look forward to a wonderful and successful show.

Beverages	Price
Fresh Brewed Coffee/Reg or Decaf (we also have Starbucks Verona Blend available)	36.00/Gallon
Hot Tea or Iced Tea	36.00/Gallon
Juices-Orange, Grapefruit, Apple, Tomato, V-8, Fruit Punch	3.00/Each
2% Milk – Half Pint Cartons	2.50/Each
Assorted Soft Drinks	3.00/Each
Bottled Water	3.50/Each
5 Gallon Bottled Water with dispenser	35.00/Each
20 lb. Bag of Ice	12.50/Bag

Breakfast Items	Price
Assorted Cold Cereals w/2% Milk	3.00/Each
Egg Burritos or Sausage Biscuits	5.00/Each
Fruited Yogurt	3.00/Each

Breads & Pastries	Price
Muffins/Bagels/Filled Danish	36.00/Doz.
Fudge Brownies	32.00/Doz.
Fresh Baked Cookies	28.00/Doz.

Fruits & Assorted Snacks (serves 10-20 guests)	Price
Assorted Sliced Melons & Berries	90.00
Assortment of Whole Fruit	3.00/Each
Vegetable Crudite w/Dipping Sauce	75.00
Domestic & Imported Cheese w/Crackers	150.00
Potato Chips w/French Onion Dip	16.50/lb
Potato Chips/Pretzels/Corn Tortilla Chips	16.50/lb
Dry or Honey Roasted Peanuts	20.00/lb
Fancy Mixed Nuts	24.00/lb
Assorted Hard Candies	15.00/lb

Cold Luncheon Buffet (serves 10 guests) includes cole slaw, potato salad, kosher dill pickles & appropriate condiments	Price
Delicatessen Selection Tray	200.00/Each
Just Sandwiches	200.00/Each

Lunch on the Run	Price
Lunch Box Deli Sandwich: Your choice of turkey, ham, roast beef or vegetarian with lettuce, tomato and cheese on bakery fresh bun Lunch box includes sandwich, chips, whole fruit, cookie, mayonnaise and mustard packet	16.00/Each
Tuna Pita Pocket	16.00/Each
Grilled Chicken Caesar Salad	16.00/Each

**No Food/Beverage From An Outside Source Is Allowed In The Convention Center. All Food and Beverage Is Supplied By America's Center Catering.**

#### Order Requirements

Confirmation(s), a contract and credit authorization are sent back for client signature when this form is faxed back to the America's Center Catering office.

#### Payments & Deposits

Our credit policy requires pre-payment in full for all exhibitor orders.

#### Acceptable Forms Of Payment

American Express, Visa, MasterCard & Company Checks are acceptable forms of payment.

#### Credit Card Policy

All clients must complete the credit authorization. All on-site orders and replenishments are paid with an American Express, Visa or MasterCard.

#### Delivery Charges

For all orders less than \$100.00, a delivery fee of \$15.00 is charged.

#### Service Charge & Tax

A 20% service charge, 8.491% sales tax and 1.5% tourism tax will be added to all food and beverage items, equipment rentals, labor fees and decoration orders. Missouri law states that the service charge is subject to sales tax.

#### Service Assistance

Staff Culinarian, Food Server or Carver @ \$100/four hour shift.

#### Booth Service Rental/Machine Services

Please call for further information about Ice Cream Carts, Espresso, Cappuccino, Popcorn or Smoothies in your booth! Our catering staff will be happy to assist you in preparing a customized proposal according to your specifications. Please call (314) 342-5194 or email [mkimbrough@levyrestaurants.com](mailto:mkimbrough@levyrestaurants.com) for more information.

**All Food and Beverage are subject to 20% Service Charge, 8.491% State Sales Tax and 1.5% Tourism Tax.** Sales orders that do not meet \$100.00 minimum are assessed a delivery charge of \$15.00 per order. Table(s) or counter is to be provided by exhibitor in booth for service.

**All Prices Subject To Change Without Notice**